



DATA MAGIC

**EXTRAORDINARY
BUSINESS
SOFTWARE**

PURCHASING:

Data Magic® supports purchasing of “Special Order”, “Inventory” and “Assets”. **One-Time-Entry** with automatic **Form Fill-In** is fast and easy. Purchasing integrates seamlessly in the background with inventory, project tracking, expediting and accounting,.

“**Special Order**” - Purchase Special Order Items by selecting the Item/s you want to purchase and clicking OK.

“**Inventory Items**” - Purchase Inventory Items by selecting the Item/s and clicking OK. You can even create new Inventory Items **On-the-Fly** without leaving the Purchase Order.

Purchase Orders are automatically created ready to print, email or fax. Deposits can be paid with one click and are posted in Accounts Payable, Check Registry, Project Tracking and Expediting.



PURCHASE ORDER FEATURES:

- **Seamlessly integrates** with Proposals, Accounts Payable, Inventory, Tracking, and Expediting.
- Easily purchase Project Items, Inventory, Services, Assets and Freeform Items.
- **Purchase Order** details flow to Project Tracking.
- Purchase Orders are editable and viewable before and after printing.
- Handles state, county and local sales tax, where applicable.
- **Bar Code Labels** can be printed for automated receiving and inventory.
- Each Purchase Order has a ledger of the financial transactions for that PO.
- Purchasing has automated accounts payable **payment processing**.
- Millions of PO's - each with unlimited items and each item with a full page of description.
- **Data Magic®** handles (2) Descriptions / Model #s, one for the Vendor and one for the Customer .
- One click, in the PO to make a **deposit check or credit card** payment.

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- Six **color coded**, user definable **department copies** (eg: **Vendor Copy** , **File Copy** , etc.)
- Attractive professional output on plain paper.
- Fax or email directly from your computer.
- **Automatic calculation** of discounts, taxes and extensions.
- Vendor Inquiry shows all monies paid, credits, balance due and **Year to date** information.

